



*MAFES Multistate Project Travel Awards*  
*Request for Proposals*  
Calendar Year 2013/2014

To encourage participation by MSU scientists in multistate CRIS projects, the MAFES Director will annually reserve a pool of resources to support costs associated with travel to Multistate Regional project meetings. Up to 30 travel awards will be made annually to support travel expenses not to exceed \$1500/meeting for scientists formally participating in a CRIS multistate project and travelling to the annual multistate project meeting.

Requests will be made to the Director's office, through the faculty member's department head. Multistate Travel Award proposals can be submitted throughout the annual cycle and will be awarded on a first-come basis, subject to confirmation of participation in the Multistate Project.

The request should include the following information:

Scientist Name:  
Department name/org:  
Multistate CRIS Project Number/Name:  
Date of Meeting:  
Location of Meeting:  
Estimated Cost:  
Brief Justification:

Following award notification, travel approval should be completed through standard practice within the department. Please have your department travel coordinator work with Ms. Teresa Goodwin to ensure the appropriate multistate CRIS activity code is used on the travel form. After the meeting, the completed travel form should be sent to the Director's office (attn: [Tbryan@cfr.msstate.edu](mailto:Tbryan@cfr.msstate.edu)) where an account number will be provided and submitted for payment.

Multistate Travel Award requests should be sent to:

Wes Burger  
Associate Director, Mississippi Agricultural and Forestry Experiment Station  
[wburger@cfr.msstate.edu](mailto:wburger@cfr.msstate.edu)

Include subject line: MAFES Multistate Project Travel Awards